

SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st July 2022 as per BRPD Circular No-11 dated 10-06-2021

1. Import (Corporate & SME) (Exclusive of VAT)

SL	Description	Proposed Charges	Previous Charges	
LC Opening Commission, Extension of LC Validity & Increase of Amount				
1.01	Sight LC (Cash)	1 st Quarter	up to 0.40%	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%	up to 0.40%
		Minimum	Tk.1500.00	Tk.1500.00
1.02	Usance LC (Cash)	1 st Quarter	up to 0.50%	up to 0.50%
		Each Subsequent quarter and part thereof	up to 0.50%	up to 0.50%
		Minimum	Tk.1500.00	Tk.1500.00
1.03	Back to Back LC	1 st Quarter	up to 0.40%	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%	up to 0.40%
		Minimum	Tk.1500.00	Tk.1500.00
1.04	LC opened against 100% margin	1 st Quarter	0.25%	0.25%
		Each Subsequent quarter and part thereof	0.25%	0.25%
		Minimum	Tk.1000.00	Tk.1000.00
1.05	LC Amendment charge (other than validity extension & value increase)	Tk.750.00	Tk.750.00	
1.06	LC cancellation charge (Correspondence)	Communication cost at actual but not exceeding TK.1000.00 + charge imposed by advising bank	Communication cost at actual but not exceeding TK.1000.00 + charge imposed by advising bank	
Acceptance Commission				
1.07	Usance Bills under Deferred Payment LCs	1 st Quarter	up to 0.40%	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%	up to 0.40%
		Minimum	Tk.1500.00	Tk.1500.00
1.08	Usance Bills under Back to Back LCs	1 st Quarter	up to 0.40%	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%	up to 0.40%
		Minimum	Tk.1000.00	Tk.1000.00
1.09	Handling Charges			
	Handling Charges for all types of LCs	Free	Free	
	Reimbursement Charges on Local LC	USD.50.00 for FCY, BDT2000.00 for LCY	USD.50.00 for FCY, BDT2000.00 for LCY	
	Discrepancy fee on Import Documents on A/c of Beneficiary-Local	USD.10 to USD. 20 when payment in FCY, Tk.1000.00 when payment in LCY	USD.10 to USD. 20 when payment in FCY, Tk.1000.00 when payment in LCY	
	Discrepancy fee on Import Documents on A/c of Beneficiary-Foreign	USD.50.00 to 80.00 for Foreign Doc + SWIFT (at actual)	USD.50.00 to 80.00 for Foreign Doc + SWIFT (at actual)	
	Certification of Import Documents for Custom Assessment Purpose	Free	Free	
	Handling of Inward (Bill) Documents	Free	Free	
	Handling of Bill Maturity Date Extension	Free	Free	
1.10	Miscellaneous Charges			
	Foreign Correspondence Charge – FCC (all types of LC)	Tk.500.00	Tk.500.00	
	Interbank Communication Charge	Tk.500.00	Tk.500.00	
	PSI handling Charges	Tk.1000.00	Tk.1000.00	
	Credit Report Charges	At Actual	At Actual	
	Bill of Lading Endorsement Signature Verification Charges	Tk. 500.00 per B/L	Tk. 500.00 per B/L	
	Issuance of Shipping Guarantee	Tk.1500.00	Tk.1500.00	
	Import Bill Retirement (under sight LC)	Free	Free	
	Issuance of any other Certificate	Tk.500.00	Tk.500.00	

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	IRC Renewal service charge (in addition to Govt. fee)	Tk.1000.00	Tk.1000.00
	Advise of LC copy by Fax/Email	Free	Free
SL	Description	Proposed Charges	Previous Charges
	Attestation of Documents	Tk. 500.00 per set	Tk. 500.00 per set
	LC Confirmation Charge	0.10% to 0.20% per quarter, Min. USD.50.00	0.10% to 0.20% per quarter, Min. USD.50.00
	Collection of Bills (not under LC) – D/A, D/P	0.10% to 0.25% per qrt., Min. Tk.1000	0.10% to 0.25% per qrt., Min. Tk.1000
	FDD, TT, MT issuance Commission – Applicant	Tk.100.00 Up to BDT 1.00 Lac, Tk.200 up to 5.00 Lac, Tk.300 upto Tk.10.00 lac and Tk.500 over 10.00 Lac	Tk.100.00 Up to BDT 1.00 Lac, Tk.200 up to 5.00 Lac, Tk.300 upto Tk.10.00 lac and Tk.500 over 10.00 Lac
	FDD Commission (EFT through BB for LC payment) – Beneficiary	Free	Free
	Collection of FC Instrument	BDT200 Flat	Not defined
	Cancellation charge FDD, TT, MT	Max Tk. 200.00	Max Tk. 200.00
	Purchase of FC Drafts d/o abroad	Maximum @ 0.40%, Minimum Tk. 750+actual SWIFT charge, Minimum Tk. 750 /Mail Charges, Minimum Tk. 500 for local or Tk. 2,500 for Foreign	Not defined
1.11	Communication Cost for Trade Services		
	Full Operative SWIFT LC/LG – Foreign	At Actual	At Actual
	Amendment of LC/LG – Foreign	At Actual	At Actual
	Full Operative SWIFT LC/LG – Local	At Actual	At Actual
	Amendment of LC/LG – Local	At Actual	At Actual
	Other short & non-operative SWIFT message	At Actual	At Actual
	Courier/Postage charge – outside country	At Actual, Min. Tk.1500.00	At Actual, Min. Tk.1500.00
	Courier/Postage charge – inside country	Tk.100 to 200	Tk.100 to 200
	SWIFT charge for Acceptance (Local)	Tk.500.00	Tk.500.00
	Any other type of trade related transaction not covered there above, unless otherwise stipulated	Negotiable	Negotiable
1.12	Cost of Forms		
	LC Application	Tk.500.00	Tk.500.00
	LAC Form – Letter of Credit Authorization		
	IMP Form		

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2. Export (Corporate & SME) (Exclusive of VAT)

SL	Description	Proposed Charges	Previous Charges
2.01	Advising of Foreign Bank LC to Local Beneficiary		
	LC Advising Charge	For Client	Tk.750.00 (max.)
		For Non Client	
	LC amendment Advising Charge	For Client	Tk.750.00 (max.)
		For Non Client	
2.02	Advising of Local LC (Back to Back & Inland)		
	LC Advising Charge	For Client	Tk.750.00 (max.)
		For Non Client	
	LC amendment Advising Charge	For Client	Tk.750.00 (max.)
		For Non Client	
2.03	Transfer of LC/Amendment (with value)		
	LC Transfer Charge	For Client	Tk.750.00 + SWIFT (At Actual)
		For Non Client	
	Transfer of Amendment Charge	For Client	Tk.750.00 + SWIFT (At Actual)
		For Non Client	
2.04	Transfer of LC/Amendment (without value)		
	LC Transfer Charge	For Client	Tk.750.00 + SWIFT (At Actual)
		For Non Client	
	Transfer of Amendment Charge	For Client	Tk.750.00 + SWIFT (At Actual)
		For Non Client	
2.05	LC Confirmation	0.10% to 0.20% per Qrt , Min. USD.50.00	0.10% to 0.20% per qrt., Min. USD.50.00
SL	Description	Proposed Charges	Previous Charges
2.06	Negotiation Charge of Export Bills		
	For Foreign Currency Doc	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain
	For Local Currency Doc	0.10% to 0.15%, Min. Tk.1000.00	0.10% to 0.15%, Min. Tk.1000.00
2.07	Processing of Export Documents under Collection		
	Collection Charge	Foreign Currency	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain
		Local Currency	
		0.10% to 0.15%, Min. Tk.1000.00	0.10% to 0.15%, Min. Tk.1000.00
2.08	Cash Incentives/ Assistance Processing Charge (per claim)		
	Cash Incentive Processing per File	Tk. 5,000	Not defined
2.09	Miscellaneous Charges		
	Issuance of PRC (Export Proceeds Realization Certificate)	Tk.500.00	Tk.500.00
	EXP Certification charge	Tk.500.00 per set	Tk.500.00 per set

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Certification of documents	Tk.500.00	Tk.500.00
Issuance of C&F certificate	Tk.500.00	Tk.500.00
Issuance of Back to Back LC certificate	Tk.500.00	Tk.500.00
Issuance of Export performance certificate	Tk.500.00	Tk.500.00
Collection of Bills (Not under LC)	0.10% to 0.15%, but Max Tk.500.00 if there is Exchange Gain	0.10% to 0.15%, but Max Tk.500.00 if there is Exchange Gain
Buying House Commission Payment processing charge	Tk.500.00 flat	Tk.500.00 flat
Issuance of NOC for 2 nd Lien bank	Tk.500.00 each	Tk.500.00 each
Processing of New Application to BB for Buying House Permission	Tk.1500.00	Tk.1500.00
Processing of Renewal/Amendment Application to BB for Buying House Permission	Tk.1000.00	Tk.1000.00
Attestation of Export LC doc	Nil	Nil
Reimbursement claim against Export	Nil	Nil
Payment Reminder Fee	Nil	Nil
Signature Verification	Nil	Nil

3. Corporate Guarantee (Exclusive of VAT)

SL	Description	Proposed Charges	Previous Charges
3.01	Issuance of Guarantee		
	Commission per Quarter,	up to 0.50% (Min. Tk.1000.00)	up to 0.50% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.02	Amendment of Guarantee for Extension of Validity/ Increase of amount		
	Commission per Quarter	up to 0.50% (Min. Tk.1000.00)	up to 0.50% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.03	Amendment of Guarantee without Extension of Validity/ Increase of amount		
	Commission per Quarter	Tk.1000.00	Tk.1000.00
	Stamp Duty & other Charges	At actual	At actual
3.04	Issuance of Guarantee at 100% Cash Margin		
	Commission per Quarter	up to 0.40% (Min. Tk.1000.00)	up to 0.40% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
SL	Description	Proposed Charges	Previous Charges
3.05	Issuance of Counter Guarantee against Foreign Bank Guarantee		
	Commission per Quarter	up to 0.50% (Min. USD.50)	up to 0.50% (Min. USD.50)
	Stamp Duty & other Charges	At actual	At actual
3.06	Advising of Guarantee without adding Confirmation		
	Advising of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 1000.00	Tk. 1000.00
	Advising of Amendment of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 1000.00	Tk. 1000.00
3.07	Advising of Guarantee by adding Confirmation		
	Advising of Guarantee to Beneficiary in original by adding Bank's confirmation	0.20% per Qrt. (Min. Tk.2500)	0.20% per Qrt. (Min. Tk.2500)
	Advising of Amendment of Guarantee for Extension of Validity/ Increase of amount to	0.20% per Qrt. (Min. Tk.2000)	0.20% per Qrt. (Min. Tk.2000)

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	Beneficiary in original by adding Bank's confirmation		
	Advising of Amendment of Guarantee without Extension of Validity/ Increase of amount to Beneficiary in original by adding Bank's confirmation	Tk. 1000.00	Tk. 1000.00
3.08	Advising of Guarantee against 100% Counter Guarantee of Foreign bank		
	Advising of Guarantee in Bank's own format or on format supplied by the opening Bank with our full engagement against 100% Counter Guarantee of Foreign Bank	0.20% per Qtr or part thereof (Min. Tk.1000.00)	0.20% per Qtr or part thereof (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.09	Issuance of Bid Bond/ Performance Bond favoring Overseas Beneficiary		
	Issuance of Bid Bond/ Performance Bond favoring Overseas Beneficiary through foreign correspondent at client's request	0.50% per Qtr. or part thereof (Min. Tk.1000.00)	0.50% per Qtr. or part thereof (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual

Note:

01. All charges / fees mentioned above are exclusive of VAT. VAT is applicable as per NBR regulation.
02. LC and BG related commission to be realized on day basis after the first quarter if their validity is less than one full quarter (subsequent). Minimum commission is applicable only for the first quarter.
03. Management may consider various ranges of the schedule of charges fallen under SL no. 1.01 to1.04, 1.07 to1.08, 2.05 to 2.07, 3.01 to 3.02 and 3.04 based on the customer's business relationship with us, Security arrangement and Customer profile.
04. Management may waive part or full amount of the above mentioned charges to the valued clients. In case of waiver, VAT is to be collected on the standard rate of charges/fees.