



SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st January 2024**1. Import (Corporate & SME) (Exclusive of VAT)**

SL	Description	Proposed Charges	Previous Charges
	LC Opening Commission, Extension of LC Validity & Increase of Amount		
1.01	Sight LC (Cash)	1 st Quarter	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%
		Minimum	Tk.1500.00
1.02	Usance LC (Cash)	1 st Quarter	up to 0.50%
		Each Subsequent quarter and part thereof	up to 0.50%
		Minimum	Tk.1500.00
1.03	Back to Back LC	1 st Quarter	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%
		Minimum	Tk.1500.00
1.04	LC opened against 100% margin	1 st Quarter	0.25%
		Each Subsequent quarter and part thereof	0.25%
		Minimum	Tk.1000.00
1.05	LC Amendment charge (other than validity extension & value increase)	Tk.750.00	Tk.750.00
1.06	LC cancellation charge (Correspondence)	Communication cost at actual but not exceeding TK.1000.00 + charge imposed by advising bank	Communication cost at actual but not exceeding TK.1000.00 + charge imposed by advising bank
	Acceptance Commission		
1.07	Usance Bills under Deferred Payment LCs	1 st Quarter	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%
		Minimum	Tk.1500.00
1.08	Usance Bills under Back to Back LCs	1 st Quarter	up to 0.40%
		Each Subsequent quarter and part thereof	up to 0.40%
		Minimum	Tk.1000.00
1.09	Handling Charges		
	Handling Charges for all types of LCs	Free	Free
	Reimbursement Charges on Local LC	USD.50.00 for FCY, BDT2000.00 for LCY	USD.50.00 for FCY, BDT2000.00 for LCY
	Discrepancy fee on Import Documents on A/c of Beneficiary-Local	USD.30 when payment in FCY, Tk.1000.00 when payment in LCY	USD.10 to USD. 20 when payment in FCY, Tk.1000.00 when payment in LCY
	Discrepancy fee on Import Documents on A/c of Beneficiary-Foreign	USD50.00 up to Doc value USD10000/- USD80 up to doc value USD50,000/- and USD100 doc value above USD50000/-	USD.50.00 to 80.00 for Foreign Doc + SWIFT (at actual)
	Certification of Import Documents for Custom Assessment Purpose	Free	Free
	Handling of Inward (Bill) Documents	Free	Free
	Handling of Bill Maturity Date Extension	Free	Free
1.10	Miscellaneous Charges		
	Foreign Correspondence Charge – FCC (all types of LC)	Tk.500.00	Tk.500.00
	Interbank Communication Charge	Tk.500.00	Tk.500.00
	PSI handling Charges	Tk.1000.00	Tk.1000.00



SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st January 2024

	Credit Report Charges	At Actual	At Actual
	Bill of Lading Endorsement Signature Verification Charges	Tk. 500.00 per B/L	Tk. 500.00 per B/L
	Issuance of Shipping Guarantee	Tk.1500.00	Tk.1500.00
	Import Bill Retirement (under sight LC)	Free	Free
	Issuance of any other Certificate	Tk.500.00	Tk.500.00
	IRC Renewal service charge (in addition to Govt. fee)	Tk.1000.00	Tk.1000.00
	Advise of LC copy by Fax/Email	Free	Free
SL	Description	Proposed Charges	Previous Charges
	Attestation of Documents	Tk. 500.00 per set	Tk. 500.00 per set
	LC Confirmation Charge	0.10% to 0.20% per quarter, Min. USD.50.00	0.10% to 0.20% per quarter, Min. USD.50.00
	Collection of Bills (not under LC) – D/A, D/P	0.10% to 0.25% per qrt., Min. Tk.1000	0.10% to 0.25% per qrt., Min. Tk.1000
	FDD, FTT, MT issuance Commission and commission on Advance TT against Import.	Tk.100.00 Up to BDT 1.00 Lac, Tk.200 up to 5.00 Lac, Tk.300 upto Tk.10.00 lac and Tk.500 over 10.00 Lac	Tk.100.00 Up to BDT 1.00 Lac, Tk.200 up to 5.00 Lac, Tk.300 upto Tk.10.00 lac and Tk.500 over 10.00 Lac
	FDD Commission (EFT through BB for LC payment) – Beneficiary	Free	Free
	Collection of FC Instrument	BDT200 Flat	Not defined
	Cancellation charge FDD, TT, MT	Max Tk. 200.00	Max Tk. 200.00
	Purchase of FC Drafts d/o abroad	Maximum @ 0.40%, Minimum Tk. 750+actual SWIFT charge, Minimum Tk. 750 /Mail Charges, Minimum Tk. 500 for local or Tk. 2,500 for Foreign	Not defined
1.11	Communication Cost for Trade Services		
	Full Operative SWIFT LC/BG – Foreign	At Actual	At Actual
	Amendment of LC/BG – Foreign	At Actual	At Actual
	Full Operative SWIFT LC/BG – Local	At Actual	At Actual
	Amendment of LC/BG – Local	At Actual	At Actual
	Other short & non-operative SWIFT message	At Actual	At Actual
	Courier/Postage charge – outside country	At Actual, Min. Tk.1500.00	At Actual, Min. Tk.1500.00
	Courier/Postage charge – inside country	Tk.100 to 200	Tk.100 to 200
	SWIFT charge for Acceptance (Local)	Tk.500.00	Tk.500.00
	Any other type of trade related communication via SWIFT not covered there above.	Tk.1000.00	Negotiable
1.12	Cost of Forms		
	LC Application/Agreement Form	Tk.500.00	Tk.500.00
	IMP Form		



SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st January 2024**2. Export (Corporate & SME) (Exclusive of VAT)**

SL	Description		Proposed Charges	Previous Charges
2.01	Advising of Foreign Bank LC to Local Beneficiary			
	LC Advising Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 (max.)
		For Non Client		
	LC amendment Advising Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 (max.)
For Non Client				
2.02	Advising of Local LC (Back to Back & Inland)			
	LC Advising Charge	For Client	Tk.750.00 (max.)	Tk.750.00 (max.)
		For Non Client		
	LC amendment Advising Charge	For Client	Tk.750.00 (max.)	Tk.750.00 (max.)
		For Non Client		
2.03	Transfer of LC/Amendment (with value)			
	LC Transfer Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 + SWIFT (At Actual)
		For Non Client		
	Transfer of Amendment Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 + SWIFT (At Actual)
		For Non Client		
2.04	Transfer of LC/Amendment (without value)			
	LC Transfer Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 + SWIFT (At Actual)
		For Non Client		
	Transfer of Amendment Charge	For Client	Tk.750.00 + SWIFT (At Actual)	Tk.750.00 + SWIFT (At Actual)
		For Non Client		
2.05	LC Confirmation		0.10% to 0.20% per Qrt , Min. USD.50.00	0.10% to 0.20% per qrt., Min. USD.50.00
SL	Description		Proposed Charges	Previous Charges
2.06	Negotiation Charge of Export Bills			
	For Foreign Currency Doc		0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain
	For Local Currency Doc		0.10% to 0.15%, Min. Tk.1000.00	0.10% to 0.15%, Min. Tk.1000.00
2.07	Processing of Export Documents under Documentary Credit/Documentary Collection			
	Collection Charge	Foreign Currency	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain	0.10% to 0.15%, Max Tk.500.00 if there is Exchange Gain
		Local Currency	0.10% to 0.15%, Min. Tk.1000.00	0.10% to 0.15%, Min. Tk.1000.00
2.08	Cash Incentives/ Assistance Processing Charge (per claim)			
	Cash Incentive Processing per File		Tk. 5,000	Not defined
2.09	Miscellaneous Charges			
	Issuance of PRC (Export Proceeds Realization Certificate)		Tk.500.00	Tk.500.00
	EXP Certification charge		Tk.500.00 per set	Tk.500.00 per set
	Certification of documents		Tk.500.00	Tk.500.00



SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st January 2024

	Issuance of C&F Certificate	Tk.500.00	Tk.500.00
	Issuance of Back to Back LC certificate	Tk.500.00	Tk.500.00
	Issuance of Export performance certificate	Tk.500.00	Tk.500.00
	Commission on Collection of Bills (Not under LC)/processing of Advance proceeds against export bill	0.10% to 0.15%, minimum BDT 1000 but Max Tk.500.00 if there is Exchange Gain	0.10% to 0.15%, but Max Tk.500.00 if there is Exchange Gain
	Buying House Commission Payment processing charge	Tk.500.00 flat	Tk.500.00 flat
	Issuance of NOC for 2 nd Lien bank	Tk.500.00 each	Tk.500.00 each
	Processing of New Application to BB for Buying House Permission	Tk.1500.00	Tk.1500.00
	Processing of Renewal/Amendment Application to BB for Buying House Permission	Tk.1000.00	Tk.1000.00
	Attestation of Export LC doc	Nil	Nil
	Reimbursement claim against Export	Nil	Nil
	Payment Reminder Fee	Nil	Nil
	Signature Verification	Nil	Nil

3. **Corporate Guarantee (Exclusive of VAT)**

SL	Description	Proposed Charges	Previous Charges
3.01	Issuance of Guarantee		
	Commission per Quarter,	up to 0.50% (Min. Tk.1000.00)	up to 0.50% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.02	Amendment of Guarantee for Extension of Validity/ Increase of amount		
	Commission per Quarter	up to 0.50% (Min. Tk.1000.00)	up to 0.50% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.03	Amendment of Guarantee without Extension of Validity/ Increase of amount		
	Commission per Quarter	Tk.1000.00	Tk.1000.00
	Stamp Duty & other Charges	At actual	At actual
3.04	Issuance of Guarantee at 100% Cash Margin		
	Commission per Quarter	up to 0.40% (Min. Tk.1000.00)	up to 0.40% (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
SL	Description	Proposed Charges	Previous Charges
3.05	Issuance of Counter Guarantee against Foreign Bank Guarantee		
	Commission per Quarter	up to 0.50% (Min. USD.50)	up to 0.50% (Min. USD.50)
	Stamp Duty & other Charges	At actual	At actual
3.06	Advising of Guarantee without adding Confirmation		
	Advising of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 1000.00	Tk. 1000.00
	Advising of Amendment of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 1000.00	Tk. 1000.00
3.07	Advising of Guarantee by adding Confirmation		
	Advising of Guarantee to Beneficiary in original by adding Bank's confirmation	0.20% per Qrt. (Min. Tk.2500)	0.20% per Qrt. (Min. Tk.2500)



SCHEDULE OF CHARGES FOR TRADE OPERATIONS

Effective from 1st January 2024

	Advising of Amendment of Guarantee for Extension of Validity/ Increase of amount to Beneficiary in original by adding Bank's confirmation	0.20% per Qrt. (Min. Tk.2000)	0.20% per Qrt. (Min. Tk.2000)
	Advising of Amendment of Guarantee without Extension of Validity/ Increase of amount to Beneficiary in original by adding Bank's confirmation	Tk. 1000.00	Tk. 1000.00
3.08	Advising of Guarantee against 100% Counter Guarantee of Foreign bank		
	Advising of Guarantee in Bank's own format or on format supplied by the opening Bank with our full engagement against 100% Counter Guarantee of Foreign Bank	0.20% per Qrt or part thereof (Min. Tk.1000.00)	0.20% per Qrt or part thereof (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual
3.09	Issuance of Bid Bond/ Performance Bond favoring Overseas Beneficiary		
	Issuance of Bid Bond/ Performance Bond favoring Overseas Beneficiary through foreign correspondent at client's request	0.50% per Qtr. or part thereof (Min. Tk.1000.00)	0.50% per Qtr. or part thereof (Min. Tk.1000.00)
	Stamp Duty & other Charges	At actual	At actual

Note:

01. Charges specified in BRPD circular 11 dated 10th June 2021 will be effect from the circular date
02. 15% VAT is applicable on all fee and commissions as per Govt. circular no SRO 117-LAW/2002/342-VAT dated June 06, 2002
03. VAT is not applicable to charges and commissions of export related trade transactions as they are exempted by SRO#264-Law/99/241-Musk dated September 07, 1999.
04. For less than 1 (One) quarter commission will be charged for full quarter. In case of more than 1 (One) quarter commission will be charged on day basis.
05. Management may waive part or full amount of the above mentioned charges to the valued clients. In case of charge amount waived by Bank, VAT will be charged on the higher of the actual fee or minimum fee mentioned in schedule of charges.